

**AGREEMENT WITH CSG CONSULTANTS, INC.  
FOR PROFESSIONAL CONSULTANT SERVICES  
FOR  
CITYWIDE STREET REHABILITATION PACKAGE 3-B (PHASE 1)**

This Agreement, made and entered into this day of \_\_\_\_\_, by and between the **CITY OF SAN MATEO**, a municipal corporation existing under the laws of the State of California ("CITY"), and CSG Consultants, Inc, a corporation, ("CONSULTANT"), whose address is 550 Pilgrim Drive, Foster City, CA 94404.

**RECITALS:**

- A. CITY desires certain professional inspection services hereinafter described.
- B. CITY desires to engage CONSULTANT to provide these professional inspection services by reason of its qualifications and experience for performing such services and CONSULTANT has offered to provide the required services on the terms and in the manner set forth herein.

**NOW, THEREFORE, IT IS AGREED** as follows:

**SECTION 1 - SCOPE OF SERVICES**

The scope of services to be performed by CONSULTANT under this Agreement is as described in Exhibit A to this Agreement, attached and incorporated by reference.

**SECTION 2 - DUTIES OF CONSULTANT**

CONSULTANT shall be responsible for the professional quality, technical accuracy and coordination of all work furnished by CONSULTANT under this Agreement. CONSULTANT shall, without additional compensation, correct or revise any errors or deficiencies in its work.

CONSULTANT represents that it is qualified to furnish the services described under this Agreement.

CONSULTANT shall be responsible for employing or engaging all persons necessary to perform the services of CONSULTANT.

CONSULTANT agrees to comply with the City's minimum wage ordinance as codified in Municipal Code Chapter 5.92, which differs from the state minimum wage and includes a Consumer Price Index escalator.

**SECTION 3 - DUTIES OF CITY**

CITY shall provide pertinent information regarding its requirements for the project.

CITY shall examine documents submitted by CONSULTANT and shall render decisions pertaining thereto promptly, to avoid unreasonable delay in the progress of CONSULTANT's work.

#### **SECTION 4 - TERM**

The services to be performed under this Agreement shall commence on 6/27/2022 and be completed on or about 12/31/2023.

#### **SECTION 5 - PAYMENT**

Payment shall be made by CITY only for services rendered and upon submission of a payment request upon completion and CITY approval of the work performed. In consideration for the full performance of the services set forth in Exhibit A, CITY agrees to pay CONSULTANT a fee in an amount of \$108,500, pursuant to rates stated in Exhibit A to this Agreement, attached and incorporated by reference.

#### **SECTION 6 - TERMINATION**

Without limitation to such rights or remedies as CITY shall otherwise have by law, CITY shall have the right to terminate this Agreement or suspend work on the Project for any reason, upon ten (10) days' written notice to CONSULTANT. CONSULTANT agrees to cease all work under this Agreement upon receipt of said written notice.

Upon termination and upon CITY's payment of the amount required to be paid, documents become the property of CITY, and CONSULTANT shall transfer them to CITY upon request without additional compensation.

#### **SECTION 7 - OWNERSHIP OF DOCUMENTS**

All documents prepared by CONSULTANT in the performance of this Agreement, although instruments of professional service, are and shall be the property of CITY, whether the project for which they are made is executed or not.

#### **SECTION 8 - CONFIDENTIALITY**

All reports and documents prepared by CONSULTANT in connection with the performance of this Agreement are confidential until released by CITY to the public. CONSULTANT shall not make any such documents or information available to any individual or organization not employed by CONSULTANT or CITY without the written consent of CITY before any such release.

#### **SECTION 9 - INTEREST OF CONSULTANT**

CONSULTANT covenants that it presently has no interest, and shall not acquire any interest, direct or indirect, financial or otherwise, which would conflict in any manner or degree with the performance of the services under this Agreement.

## **SECTION 10 - CONSULTANT'S STATUS**

It is expressly agreed that in the performance of the professional services required under this Agreement, CONSULTANT shall at all times be considered an independent contractor as defined in Labor Code Section 3353, under control of the CITY as to the result of the work but not the means by which the result is accomplished. Nothing herein shall be construed to make CONSULTANT an agent or employee of CITY while providing services under this Agreement.

## **SECTION 11 - INDEMNITY**

CONSULTANT agrees to hold harmless and indemnify CITY, its elected and appointed officials, employees, and agents from and against any and all claims, loss, liability, damage, and expense arising out of CONSULTANT's performance of this Agreement, except those claims arising out of CITY's sole negligence or willful misconduct. CONSULTANT agrees to defend City, its elected and appointed officials, employees, and agents against any such claims.

## **SECTION 12 - INSURANCE**

CONSULTANT shall procure and maintain for the duration of the contract and three years thereafter (five years for building or major improvements) the insurance specified in Exhibit B to this Agreement.

## **SECTION 13 - NON-ASSIGNABILITY**

Both parties hereto recognize that this Agreement is for the personal services of CONSULTANT and cannot be transferred, assigned, or subcontracted by CONSULTANT without the prior written consent of CITY.

## **SECTION 14 - RELIANCE UPON PROFESSIONAL SKILL OF CONSULTANT**

It is mutually understood and agreed by and between the parties hereto that CONSULTANT is skilled in the professional calling necessary to perform the work agreed to be done under this Agreement and that CITY relies upon the skill of CONSULTANT to do and perform the work in the most skillful manner, and CONSULTANT agrees to thus perform the work. The acceptance of CONSULTANT's work by CITY does not operate as a release of CONSULTANT from said obligation.

## **SECTION 15 - WAIVERS**

The waiver by either party of any breach or violation of any term, covenant, or condition of this Agreement or of any provisions of any ordinance or law shall not be deemed to be a waiver of such term, covenant, condition, ordinance or law or of any subsequent breach or violation of the same or of any other term, condition, ordinance, or law. The subsequent acceptance by either party of any fee or other money which may become due hereunder shall not be deemed to be a waiver of any preceding breach or violation by the other party of any term, covenant, or condition of this Agreement or of any applicable law or ordinance.

## **SECTION 16 - SEVERABILITY**

If any term or portion of this Agreement is held to be invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, the remaining provisions of this Agreement shall continue in full force and effect.

## **SECTION 17 - COSTS AND ATTORNEY FEES**

Attorney fees in total amount not exceeding \$5000, shall be recoverable as costs (by the filing of a cost bill) by the prevailing party in any action or actions to enforce the provisions of this Agreement. The above \$5000 limit is the total of attorney fees recoverable whether in the trial court, appellate court, or otherwise, and regardless of the number of attorneys, trials, appeals, or actions. It is the intent of this Agreement that neither party shall have to pay the other more than \$5000 for attorney fees arising out of an action, or actions to enforce the provisions of this Agreement.

## **SECTION 18 - NON-DISCRIMINATION**

CONSULTANT warrants that it is an Equal Opportunity Employer and shall comply with applicable regulations governing equal employment opportunity. Neither CONSULTANT nor any of its subcontractors shall discriminate in the employment of any person because of race, color, national origin, ancestry, physical handicap, medical condition, marital status, sex, or age, unless based upon a bona fide occupational qualification pursuant to the California Fair Employment and Housing Act.

## **SECTION 19 - MEDIATION**

Should any dispute arise out of this Agreement, any party may request that it be submitted to mediation. The parties shall meet in mediation within 30 days of a request. The mediator shall be agreed to by the mediating parties; in the absence of an agreement, the parties shall each submit one name from mediators listed by either the American Arbitration Association, the State Mediation and Conciliation Service, or other agreed-upon service. The mediator shall be selected by a blind draw.

The cost of mediation shall be borne equally by the parties. Neither party shall be deemed the prevailing party. No party shall be permitted to file a legal action without first meeting in mediation and making a good faith attempt to reach a mediated settlement. The mediation process, once commenced by a meeting with the mediator, shall last until agreement is reached by the parties but not more than 60 days, unless the maximum time is extended by the parties.

## **SECTION 20 - LITIGATION**

CONSULTANT shall testify at CITY'S request if litigation is brought against CITY in connection with CONSULTANT's services under this Agreement. Unless the action is brought by CONSULTANT, or is based upon CONSULTANT's wrongdoing, CITY shall compensate CONSULTANT for preparation for testimony, testimony, and travel at CONSULTANT's standard hourly rates at the time of actual testimony.

## **SECTION 21 - NOTICES**

All notices hereunder shall be given in writing and mailed, postage prepaid, addressed as follows:

To CITY: City of San Mateo  
Attn: Azalea Mitch, Director of Public Works  
  
330 W 20<sup>th</sup> Ave  
San Mateo, CA 94403

To CONSULTANT: CSG Consultants, Inc.  
Attn: Cyrus Kianpour, President  
550 Pilgrim Drive  
Foster City, CA 94404  
Email: Contract@csgengr.com  
  
CSG Consultants, Inc.  
Attn: Nourdin Khayata, Vice President  
550 Pilgrim Drive  
Foster City, CA 94404

**SECTION 22 - AGREEMENT CONTAINS ALL  
UNDERSTANDINGS; AMENDMENT**

This document represents the entire and integrated agreement between CITY and CONSULTANT and supersedes all prior negotiations, representations, and agreements, either written or oral.

This document may be amended only by written instrument, signed by both CITY and CONSULTANT.

**SECTION 23 - AUTHORITY TO ENTER INTO AGREEMENT**

CONSULTANT has all requisite power and authority to conduct its business and to execute, deliver, and perform the Agreement. Each party warrants that the individuals who have signed this Agreement have the legal power, right, and authority to make this Agreement and to bind each respective party.

**SECTION 24 - GOVERNING LAW AND VENUE**

This Agreement shall be governed by the laws of the State of California and, in the event of litigation, venue will be in the County of San Mateo.

[SIGNATURE PAGE FOLLOWS]



**EXHIBIT A**  
**SCOPE OF SERVICES**



**Employee-Owned**

550 Pilgrim Drive  
Foster City, CA 94404  
*phone* 650.522.2500  
*fax* 650.522.2599

[www.csgegr.com](http://www.csgegr.com)

May 6, 2022

Leo Chow, Associate Engineer City  
of San Mateo  
Public Works Department  
330 West 20<sup>th</sup> Avenue San  
Mateo, CA 94403

**RE: Street Rehabilitation Package 3-B (Phase 1), City Project 467008-46000-1050-46350**

Dear Mr. Chow,

Thank you for the opportunity for **CSG Consultants, Inc. (CSG)** to present our proposal to provide construction inspection and materials testing services for the *Street Rehabilitation Package 3-B Phase 1 Project* (Project) to the City of San Mateo (City).

**Scope of Work**

The City is seeking construction inspection services for the Project. The project entails removing and replacing concrete sidewalks, valley gutter, curb ramps and driveways, 2" and 2.5" grand and overlay, leveling course, removing and replacing traffic signal loops, signing and striping. The Project duration is 65 working days and the Engineer's estimate is \$3.1M. Work hours are from 7:30 AM to 4:30 PM with the exception of Concar Drive where night work is mandated from 10:00 PM to 5:00 AM. The project is anticipated to start in August 2022 and be complete at the end of October 2022.

**Proposed Personnel**

For this project, CSG proposes **Peiman Moghadam** as the Construction Inspector. Mr. Moghadam has over 20 years of public works experience including roadway rehabilitation and paving experience. CSG will utilize **Bassam Badr** for night inspection work. Mr. Badr has over 30 years of construction management and inspection experience, including previously serving as construction inspector for Caltrans. Resumes for Mr. Moghadam and Mr. Badr are provided on the following pages.

**Fee Schedule**

CSG's proposed fee for services is provided in the table below. CSG is also allotting hours for preconstruction, bid support, and project close out.

Service s	Hourly Rate	Working Days	Hours per Day	Precon / Prebid- Closeout (Hours)	Total Hours	Fee
Construction Inspection	\$155	65	8	100	620	\$96,100
Construction Inspection – Night (Concar Dr.)	\$155	10	8		80	\$12,400
<b>Total</b>						<b>\$108,500</b>

We look forward to the opportunity to work with the City of San Mateo on this project. If you have any questions regarding our proposal, please contact me at (650) 522-2524 or by email at [nourdin@csgegr.com](mailto:nourdin@csgegr.com).

Sincerely,  


**Nourdin Khayata**  
*Vice President, Construction Management*

# Peiman Moghadam

Construction Inspector



## EDUCATION

Bachelor of Science,  
Civil Engineering  
Guilan University  
| Guilan, Iran

Mr. Moghadam is a construction inspector for CSG and brings over 20 years of construction industry experience to his work. His experience encompasses a wide variety of public works construction efforts including roadway construction and rehabilitation, pavement, access roads for industrial complexes, construction of highways between major cities, traffic improvements, overpass bridges, sanitary sewers, storm drains, and utilities. He is familiar with contract coordination, material procurement, quantities, and various applicable standards for public works construction.

Prior to joining CSG, Mr. Moghadam worked as a Superintendent and Site Manager for Almo Construction in Redwood City and served in the capacities of Project Manager and Field Engineer for several of Iran's top construction companies.

## RELEVANT CSG EXPERIENCE

Mr. Moghadam serves as a CSG construction inspector performing inspection of developments throughout the San Francisco Bay Area. Mr. Moghadam has inspected project types including pavement rehabilitation, grading and earthwork, sewer and water lines, storm drains, sidewalks, and developments. The following are examples of recent projects he has inspected.

### **McClellan Road Separated Bikeway Project-Phase 1A | City of Cupertino, CA**

Mr. Moghadam served as the inspector on this multi-phase project to install separated/Class IV bike lanes on McClellan Road between Torre Avenue and Imperial Avenue. The work included shifting the northern sidewalk north to make room for the improvements. Mr. Moghadam duties included inspection of the sidewalk reconstruction, curb & gutter, ADA curb ramps, physical 18-inch-wide bike curb to separate the bike lane, valley gutter, guard rail, AC pavement and striping.

### **McClellan Road Bikeway Improvements-Phase 1B | City of Cupertino, CA**

Mr. Moghadam served as the construction inspector for the improvements at McClellan Road & Bubb Road and McClellan Road & Stelling Road. The Phase 1B project included signalizing the intersections improved during the Phase 1A project. Mr. Moghadam inspected traffic signals & signage, streetlights, underground utilities, landscaping, AC pavement and roadway striping. He was further responsible for documenting the work with daily field reports and photos, collecting contractor's extra work tags, recording quantities, and reviewing CCO's and progress payments.

### **North 40 Development | Town of Los Gatos**

Work included development management and inspection of storm drain lines, sanitary sewer lines, retaining wall, site management (erosion control), offsite streets modifications, intersections and traffic signals modifications, street lights modifications, new fiber optic line, new streets AC pavement, offsite streets new center median construction, Lark Ave & Los Gatos Blvd AC pavement, onsite & offsite new sidewalk, curb & gutter construction, onsite & offsite joint trench work, and traffic control management inspection.

### **Vantage V6 Data Center | City of Santa Clara**

Inspection work included the development's sanitary sewer lines, storm drain line installation, and AC pavement.

### **Westfield Valley Fair Mall | City of Santa Clara**

Inspection included offsite storm drain line construction, 12" RCP pipe crossing Stevens Creek Blvd., restoration, trenches backfill, and AC replacement.

### **Transit Village | City of San Carlos**

Inspection included offsite joint trench conduit crossing Holly Street, restoration, trenches backfill, and AC replacement



# Bassam Badr

## Construction Inspector



### EDUCATION

M.S., Civil Engineering,  
University of Pittsburgh  
| Pittsburgh, PA  
  
Bachelor of Science, Civil  
Engineering,  
Beirut Arab University  
| Beirut, Lebanon

Mr. Badr has over 30 years of construction management and municipal and civil engineering experience. Prior to joining CSG, he spent 28 years serving the California Department of Transportation. He has served as a and Assistant Resident Engineer and a Resident Engineer for various maintenance and rehabilitation projects for the highway transportation system within the Counties of San Francisco and San Mateo. His project experience includes underground utilities; drainage systems; pavement rehabilitation; and street, interchange and highway improvements.

### RELEVANT EXPERIENCE

#### Annual Street Overlay / Rehabilitation Project | City of San Leandro, CA

Mr. Badr served as the construction inspector for the City's annual pavement rehabilitation project. The work involved mill & fill, full depth reclamation, installation of curb ramps, gutters, sidewalks, two drainage systems, sanitary sewer point repair, and traffic loop detectors.

#### 2017 Pavement Rehabilitation Project | City of Santa Clara, CA

Mr. Badr performed inspection for this \$4.8 million project, which included FDR, RHMA, conventional HMA, deep lift repairs, overlaying a bridge with polyester concrete, striping and signing.

#### 2017 Pavement Resurfacing Project | Town of Hillsborough, CA

Mr. Badr performed inspection for the pavement maintenance and rehabilitation of roughly 30 miles of residential and arterial streets throughout the hillsides of Hillsborough.

#### Measure Q Pavement Rehabilitation Project | City of Concord, CA

Mr. Badr served as a construction inspector and an office engineer for the City's pavement rehabilitation program. His duties include field inspection, writing daily reports, taking construction photos, public relations and interaction with residents, measuring quantities, verifying that material used in the field such as concrete and asphalt/concrete meet the approved mix designs, and ensuring that traffic control adheres to the approved plans. Mr. Badr also issued weekly statements of working days, coordinates the construction schedule with stakeholders, keeps project files and logs up-to-date, and drafts change orders for the Resident Engineer's approval.

#### Resident Engineer | Roadway Improvements, Various Locations, District 4

Mr. Badr served as a Resident Engineer for projects throughout Caltrans District 4. His duties included reviewing contractor submittals, monitoring construction budget, preparing weekly progress reports, reviewing claims, and managing change orders. Notable projects include:

- Pavement concrete slab replacement for four lanes, 8 miles length, on Rte 280 in San Francisco County.
- Construction of Maintenance Vehicle Pullout on various locations for the existing highway facilities.
- Installation of metal beam guardrails throughout the highway systems.
- Install traffic ramp metering elements projects throughout the highway systems.
- Upgrading and replacing drainage systems for the existing roadway facilities on various locations.
- Placement of hot mix asphalt overlay and pavement surface repair projects on various locations.
- Repair bridge pavement surface and structure's joint seals replacement projects

## EXHIBIT B

### INSURANCE REQUIREMENTS

#### MINIMUM SCOPE OF INSURANCE

Coverage shall be at least as broad as:

1. **Commercial General Liability (CGL):** Insurance Services Office (ISO) Form CG 00 01 12 07 covering CGL on an "occurrence" basis, including products-completed operations, personal & advertising injury, with limits no less than **\$2,000,000** per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be twice the required occurrence limit.
2. **Automobile Liability:** ISO Form Number CA 00 01 covering any auto (Code 1), or if CONSULTANT has no owned autos, hired, (Code 8) and non-owned autos (Code 9), with limit no less than **\$1,000,000** per accident for bodily injury and property damage.
3. **Workers' Compensation:** as required by the State of California, with Statutory Limits, and Employer's Liability Insurance with limit of no less than **\$1,000,000** per accident for bodily injury or disease.
4. **Professional Liability (Errors and Omissions):** Insurance appropriate to the CONSULTANT's profession, with limit no less than **\$1,000,000** per occurrence or claim, **\$2,000,000** aggregate

If the CONSULTANT maintains higher limits than the minimums shown above, the City requires and shall be entitled to coverage for the higher limits maintained by the CONSULTANT.

#### Other Insurance Provisions

The insurance policies are to contain, or be endorsed to contain, the following provisions:

#### ***Additional Insured Status***

**The City, its elected and appointed officials, employees, and agents are to be covered as insureds** on the auto policy for liability arising out of automobiles owned, leased, hired or borrowed by or on behalf of the CONSULTANT; and on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of the CONSULTANT including materials, parts or equipment furnished in connection with such work or operations. General liability coverage can be provided in the form of an endorsement to the CONSULTANT's insurance (at least as broad as ISO Form CG 20 10, 11 85 or both CG 20 10 and CG 20 37 forms if later revisions used).

***Primary Coverage***

For any claims related to this contract, the **CONSULTANT's insurance coverage shall be primary** insurance as respects the City, its elected and appointed officials, employees, and agents. Any insurance or self-insurance maintained by the City, its elected and appointed officials, employees, or agents shall be excess of the CONSULTANT's insurance and shall not contribute with it.

***Notice of Cancellation***

Each insurance policy required above shall provide that **coverage shall not be canceled, except after thirty (30) days' prior written notice** (10 days for non-payment) has been given to the City.

***Waiver of Subrogation***

CONSULTANT hereby grants to City a waiver of any right to subrogation which any insurer of said CONSULTANT may acquire against the City by virtue of the payment of any loss under such insurance. CONSULTANT agrees to obtain any endorsement that may be necessary to effect this waiver of subrogation, but this provision applies regardless of whether or not the City has received a waiver of subrogation endorsement from the insurer.

***Deductibles and Self-Insured Retentions***

Any deductibles or self-insured retentions must be declared to and approved by the City. The City may require the CONSULTANT to purchase coverage with a lower deductible or retention or provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention.

***Acceptability of Insurers***

Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A:VII, unless otherwise acceptable to the City.

***Verification of Coverage***

CONSULTANT shall furnish the City with original certificates and amendatory endorsements or copies of the applicable policy language effecting coverage required by this clause. All certificates and endorsements are to be received and approved by the City before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive the CONSULTANT's obligation to provide them. The City reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time.